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food
people
community

Santropol Roulant is hiring!

Director of Development

Santropol Roulant is looking for a passionate and pro-active leader to join our team

About Santropol Roulant

Santropol Roulant uses food as a vehicle to break social and economic isolation between generations. Creatively and collaboratively, we strengthen and nourish our local community with our novel approaches to active community engagement, youth leadership, food security and social inclusion.

Opportunities to learn and grow are key benefits of working at Santropol Roulant. Our working culture supports staff members in developing the skills required to ensure that our collective impact matches organizational and personal aspirations.

About the Position

The Director of Development plays a key role in developing, maintaining and enriching relationships that enable the Roulant to grow and deepen its impact year by year. Responsible and accountable for the implementation and management of Santropol Roulant's fundraising program, the Director of Development works closely with the fundraising team to provide meaningful opportunities for our whole community to become actively involved in fundraising projects in line with our mission, values and strategic plan. Read more about our fundraising program on our [website](#) or in our [annual report](#).

Key responsibilities include :

Direction and Development

- Develop annual and long-term fundraising goals and strategies
- Ensure that fundraising targets are met with the collaborative support of the team
- Develop new and potential funding opportunities for future years, with the aim of developing a healthy and diverse funding base
- Guide and support the fundraising efforts of other staff members

Fundraising

- Build and steward relationships with corporate donors, foundations and individual donors
- Write funding applications and manage follow-up
- Plan major annual events and appeals with the fundraising team
- Create and promote opportunities for Staff, Board, Volunteers and Donors to become actively involved in fundraising
- Support the part-time fundraising administrator in their tasks

Organizational life

- Bring the perspective of donors and funders to Santropol Roulant's community (at events, in planning priorities, etc.).
- As a full-time staff member, participate in collective responsibilities such as staff meetings, hiring committees, event planning committees, and other collaborative projects.

We are looking for candidates with the following skills, interests and experiences :

Fundraising Management:

- Some experience cultivating, soliciting and stewarding relationships with major donors, corporations and foundations
- Budget management skills

Grant writing and donor relationships:

- Excellent inter-personal skills
- Excellent written communication skills (experience writing or editing for publication an asset)
- Bilingual (English and French)
- Ability to work at the macro level and communicate our vision and activities to different audiences

Organizational Fit :

- Passionate about intergenerational community building, sustainability and food security, along with a genuine desire to inspire social change.
- Highly motivated, innovative and able to inspire others towards achieving goals
- Excited about working in a collaborative and dynamic work environment

Contract Details :

This is a full-time, permanent position (40 hours / week) with a forecasted start date in early June 2015. This is a salaried position at \$34,320 per year, in accordance with Santropol Roulant's Salary Policy which also includes health and professional development benefits and annual salary augmentations. We ask for a minimum commitment of 2 years.

As an organization that works to break social and economic isolation and bring people together across social barriers, Santropol Roulant recognizes that people who experience structural oppression and marginalization have a lot to offer our community. People of colour, those recently arrived from other countries, people with disabilities, women, two-spirited and queer people, trans people, and other candidates who experience marginalization are strongly encouraged to apply and to self-identify in their cover letter.

Our primary office space is step-free and has an accessible washroom, but our second floor and basement are not wheelchair accessible. This position in particular does not pose any major challenges to those with reduced mobility. Please contact Stephanie if you have any questions about the accessibility of our work area or your participation in an interview process.

To apply, please send a CV and cover letter detailing your relevant experience and interest in the position to Stephanie Childs at [stephanie\(at\)sanropolroulant.org](mailto:stephanie@sanropolroulant.org) or 111 Roy East, Montreal, Quebec, H2W 1M1. The deadline to apply is **Monday, May 11th, 2015 at 9am**. Only candidates chosen for an interview will be contacted. You can reach us at 514-284-9335 with any questions or clarifications.