



Centre des organismes communautaires  
Centre for community organizations

## **BOARD MEMBER NOMINATION FORM**

Thank you for your interest in being on COCo's Board of Directors! Read the following document to help you decide if you want to officially submit your candidature by completing the attached form.

### **What does COCo do?**

COCo is a provincial non-profit that works to nurture an inclusive, social-justice oriented Quebec community sector where grassroots organizations can thrive, because we believe that is an important part of creating a more just and equitable society overall. To this end, COCo provides training, accompaniment, and technological support to small, ground-up, social justice focused organizations. We also use research and other sector development initiatives to steward dialogue and progress on issues of inclusion and diversity in the Quebec non-profit sector.

### **What is the process to become a COCo Board member?**

1. Interested individuals complete this form and return it to [parkerm@coco-net.org](mailto:parkerm@coco-net.org) as soon as possible but no later than **March 10<sup>th</sup>, 2017** at midnight. The form includes a written statement which will be sent to the COCo membership in advance of the AGM and posted on COCo's website, so make sure your statement only contains information you are willing to share publicly.
2. Following your submission, a COCo board member will call you to answer any questions you have about your potential involvement and ensure a good fit for the organization.
3. Candidate statements will be public on our website on the **20th of March, 2017**.
4. Candidates will be asked to present their candidacy (2-5 minutes) at COCo's AGM on **March 29th, 6-9pm**. If it is impossible for the candidate to attend, a presentation by video is also possible, but attendance in-person is strongly encouraged, as a quick question period normally follows.
5. COCo's membership will elect new Board members by secret ballot.
6. Immediately following the AGM, the board will meet briefly to set the time and date for the first board meeting.

### **Who are we looking for to be on the COCo Board?**

Keep in mind you don't have to have any formal training or prior Board experience to be on the COCo Board.

#### **Essential and required qualities:**

1. Proven experience with non-profit organizations and the community sector;
2. Commitment towards social justice and anti-oppression principles;
3. Ability to work within a collaborative team setting;
4. Passion, leadership and good humor!



Centre des organismes communautaires  
Centre for community organizations

## **BOARD MEMBER NOMINATION FORM**

### **Additional assets desired:**

1. Experience related to finances and funding development;
2. Experience related to policy development;
3. Human resources or Organizational development / Evaluation skills;
4. Experience working within an anti-oppressive framework and its application in an organizational setting;
5. Connected to grassroots organizations in Quebec; coalitions and/or neighbourhood tables a plus;
6. Experience working with racialized or marginalized communities.

COCO values the contributions that individuals who identify as members of marginalized communities bring to our organization. We encourage, among others, Indigenous people, people of colour, disabled people, people identifying as LGBT\*QI, women, formerly incarcerated or institutionalized people, immigrants and people from working class backgrounds to apply. We also understand that applicants may experience a number of these identities simultaneously in ways that reinforce and complicate their experience.

### **What is the role of a COCo Board member and what is the commitment required?**

1. Act in a general organizational oversight role and ensure accountability to COCo's mission and membership;
2. Participate in 3-hour Board meetings every 6 weeks;
3. Participate in semi-annual organization-wide planning retreats;
4. Participate in one or more of COCo's Working Committees (Hubs and Labs) and report committee activities back to the Board;
5. Contribute to developing COCo's membership base by connecting COCo to other networks;
6. Board members should expect approximately 8 - 12 hours of Board work per month (this includes participating in Board and Hub meetings).
7. New Board members must be available for a minimum 2-year term.

Don't forget: if you decide to officially submit your candidacy by completing the following form, someone from COCo will call you to answer any additional questions you have. However, feel free to also contact Parker ([parkerm@coco-net.org](mailto:parkerm@coco-net.org) or 514.849.5599) before completing this form.

Fill out this form and return to Parker via email ([parkerm@coco-net.org](mailto:parkerm@coco-net.org)) or fax (514.849.5553) **as soon as possible but no later than March 10<sup>th</sup> 2017 at midnight.**



**COCO**

Centre des organismes communautair  
Centre for community organizations

## BOARD MEMBER NOMINATION FORM

### A. BASIC INFORMATION:

First name:

Last name:

--	--

### B. CONTACT INFORMATION:

Mailing address:

Number and street	
Apt#	
City, Province	
Postal code	

Phone number (include area code)

Work	
Home	
Cell	

Email address:

--



**COCO**

Centre des organismes communautaires  
Centre for community organizations

## **BOARD MEMBER NOMINATION FORM**

### **C. YOUR WRITTEN STATEMENT (300-500 word maximum)**

This statement will be sent to the COCo membership in advance of the AGM and will be posted on COCo's website. Make sure your statement only contains information you are willing to share publicly. You can provide additional detail in your presentation at the AGM. Your statement can be written in English, in French or in a combination of both languages.

You can choose to answer any or all of the questions below:

- Who are you? Are there aspects of your personal identity that you would like to share with COCo's membership?
- What groups or social movements are you involved in?
- What networks are you connected to in your work and or personal life that you feel are relevant to share with COCo's membership?
- Tell us about your motivation for becoming a COCo Board member.
- What do you think you can contribute (specific skills or experience) to COCo?