COCo 2023 Annual General Meeting Minutes

Date: 25 avril 2023
Place: Zoom
27 people present, 17 members (7 staff and affiliates), 8 guests, 2 captioners

Land acknowledgment by Pascale Brunet

1. Appointment of President and Secretary of the Assembly
It is proposed to appoint Jenefer Ndahayo and Taharima Habib as president of the Assembly, Samuel Raymond as Secretary, and Parker Mah and Pascale Brunet as co-scrutineer. Gabrielle Spénard Bernier moves to adopt. Sara Kendall seconds.

2. Review of AGM agenda
Marlo Turner Ritchie moves to adopt the agenda. Amanda Vincelli seconds.

3. Revision and Approval of minutes from 2022 AGM
Moved by Gabrielle Spénard Bernier, seconded by Sara Kendall.

4. Activity Report
Naïma Phillips, Pascale Brunet, Parker Mah, Jenefer Ndahayo and Stella Scupal-Hassani present the COCo 2022 activity report. Here are the highlights:

Context and Learnings
- Reinforce operational capacity
- Set up governance mechanisms to bring stability, support programming, and tend to the wellbeing of the team
- Recruit and onboard two full-time staff members, and enhance conditions
- Recruit and onboard ten affiliate consultants, and improve the conditions of the facilitation team
- Create more space for team connection and deepen our anti-oppression practices
The Year in numbers
● 730 Individuals from 292 organizations
● 136 000 people and organizations reached through our online presence.
● 1 600 views of the video “Walk with me: A Woman of Colour’s Journey in Nonprofit Organizations”, an increase of 100 views compared to 2021.

Organizational support
● 64 contracts with 52 organizations
● 85 Intake Calls and 1078 hours of accompaniment in organizational development
● Medium-to-long-term accompaniments in response to more complex questions from groups

Tech project
● Demand for technology services stabilizing 24 Contracts with 19 organizations

Informations sessions
● 98 Information Sessions
● 97 Organizations
● 71 Hours of Support
● 134 Participants
● Average duration of session has increased

Anti-Oppression in the Sector
We conducted a human centered, generative recruitment process, taking the following steps:
● We welcomed 10 new facilitators to our team;
● increased the rates we pay affiliate facilitators;
● offered paid training and coaching opportunities;
● created more space for peer support

Two projects for the Anti-oppression sector:
● Diversité en oeuvre
● Au Coeur des actions

Ateliers/C
● 8 open workshops
● 250 participants
● 143 organizations

The members
● 19 new organizational members (8% increase)
● Total of 199 organizational members
Board involvement

- 11 meetings in virtual, 5 meetings by emails, 9 Board members for 376 hours
- Thank you to the members of the board for their time and involvement!

Emilia Gonzalez moves to adopt the activity report. Amanda Vincelli seconds.

5. Election of board members

Thank you to our outgoing board members, for their remarkable contributions to the organization: Richenda Grazette, Jessica Wurster, Sofia Laroussi, Samuel Raymond and Medjine Antoine-Bellamy.

Election of board members

- 8 seats are up for election for 2-year terms
- Candidates need to receive more than 50% of votes to be elected
- Members will be sent into a breakout room where the link to vote will be shared
- You can vote for a maximum of 7 candidates, you can vote for less than 7 candidates.

7 candidates running for COCo’s board of directors: Andrey-Lise Benoit, Sara Kendall, Abdul Majeed, Afreina Noor, Florencia Vallejo-Ortiz, Gabrielle Spenard-Bernier, Adeline Louison.

Presentation of the vote:
We will use Google Forms for the election of the 7 candidates, because Zoom polls do not work for this type of vote.

6. 2022 financial statement review

COCo’s financial year covers January 2023 to December 2023. These financial reports cover that period.

Overview
The year 2022 was marked by increases to our core revenue from Quebec’s ministère de l’Éducation as well as our project funding. Our autonomous revenue decreased due in great part to understaffing and lower contract numbers at the beginning of the year. We finished the year with roughly $80 000 surplus, which has been allocated to restricted and unrestricted funds.

Statement of Operations
- Revenues of $825 807 (9.69% increase compared to 2022)
- Expenses of $746 138 (0.89% decrease compared to 2022)
• Revenues over expenses: $79 669

Balance sheet
• Total assets of $427 743 (27.94% increased compared to last year)
• Total liabilities of 268 415$ (5.4% increased compared to last year)
• Net assets of $159 328
• 40 000$ more in restricted funds

A special thank you to the funders
• Centraide du Grand Montréal
• Fondation familiale Trottier
• Fondation Lucie et André Chagnon
• Gouvernement du Canada, Patrimoine Canadien
• Gouvernement du Québec, Ministère de l’éducation

Auditor’s report
“In our opinion, except for the possible effects of the matter described in the “Basis for Qualified Opinion” section of our report, the accompanying financial statements present fairly, in all material respects, the financial position of the Organization as at December 31, 2022, and the results of its operations and its cash flows for the year then ended in accordance with Canadian accounting standards for not-for-profit organizations."
—

For the 2023 year, we are proposing to work with the auditor: Ron Amstutz (as COCo has done for many years). Moved by Parker Mah, seconded by Stella Scupal-Hassani.

7. Board election results

Voted in:
• Audrey-Lise Benoit
• Sara Kendall
• Adeline Louison
• Afreina Noor
• Gabrielle Spenard-Bernier
• Florencia Vallejo-Ortiz

8. Adjournment

Moved by Stella Scupal-Hassani, seconded by Parker Mah